

2019 WFC ASSEMBLY OF MEMBERS

MARCH 18 - 19, 2019
MARITIM HOTEL BERLIN GERMANY

PROVISIONAL AGENDA & ASSEMBLY INFORMATION

EPIC
2019
WFC | ECU Congress
Berlin 20-23 March

 WORLD FEDERATION OF
CHIROPRACTIC

WELCOME FROM THE PRESIDENT

On behalf of the World Federation of Chiropractic, it gives me great pleasure to welcome you to the 2019 WFC Assembly of Members, held at the magnificent Maritim Hotel in the center of Berlin, one of the world's great capital cities.

The Assembly of Members is an important event in the WFC calendar. The Assembly represents the Constituent Member national associations of chiropractors and is the supreme decision-making body of the WFC. For this reason, it is very important that Members attend, participate in debate and discussion, report on their achievements and challenges, and importantly network with fellow leaders from chiropractic associations from around the world.

The past two years have been an exciting time for the WFC. Much work has been undertaken to develop our organization and build on the excellent achievements of those who built a solid foundation for the WFC.

At the Assembly you will hear reports on the work that the WFC has been undertaking to pursue its mission of advancing awareness, utilization and integration of the chiropractic profession internationally. With over 90 Members across 7 world regions, there is rich diversity in culture and stages of development for the chiropractic profession. At this coming together of chiropractic leaders from around the globe, the Assembly allows us to learn from our collective experiences and plot a course to strengthen the influence of chiropractors as spinal health experts in the health care system.

With a new strategic plan, a new brand and a new structure of governance, the WFC is looking forward to the coming years. However, it is you, our Members, that remain the reason for our existence. By supporting, empowering, promoting and advancing the profession, the WFC is committed to serving the profession and making chiropractic accessible to all.



This will be an exciting week in Berlin. As well as our Assembly of Members, and a range of side meetings, our 16th Biennial WFC Congress is being jointly held with the 78th annual Convention of the European Chiropractors' Union.

It is an immense privilege to serve as WFC President. I look forward to seeing you in Berlin and welcoming you to what will be an inspiring week.

Laurie Tassell DC
President, WFC

ABOUT THE WFC ASSEMBLY

Date

The Fifteenth WFC Assembly of Members will open at 08:30 on Monday, March 18, 2019 and finish no later than 17:00 on Tuesday, March 19, 2019.

Location

The WFC Assembly of Members will be held at the Maritim Hotel, Stauffenbergstrasse 26, 10785 Berlin, Germany.

About the WFC Assembly

The WFC Assembly of Members is the decision-making body of the World Federation of Chiropractic. The Assembly is comprised of delegates selected by WFC Constituent Members, who shall be the only members with the right to vote at an Assembly. The Assembly may also be attended by others who are not members but who may be granted the right to speak at an Assembly on the recommendation of Council and the approval of the Assembly.

The Assembly focuses on an agenda prepared by the WFC Council.

The main functions of the WFC Assembly of Members are to determine the policies of the WFC, approve financial statements and set dues, and consider applications for membership.

Council adopts Roberts Rules of Order as the procedure for the conduct of business of the Assembly.

How the WFC Assembly works

The WFC's mission is to advance awareness, utilization and integration of chiropractic internationally. The WFC takes its direction from its 93 Constituent Member national associations it is designed to serve. Every two years, senior officials from the WFC Constituent Members attend a nominated location to participate at the WFC Assembly. It is at the WFC Assembly that the WFC's work is reviewed, new goals are set and new tasks assigned.

The WFC Assembly is conducted in plenary sessions where delegates meet to listen to reports and adopt resolutions brought to it by Council and its committees. The Secretary-General and representatives of Constituent Members also address the delegates during the Assembly.

Registration

Registration is required for the WFC Assembly. All delegates are required to wear ID badges in order to enter the meeting room.

Delegates

Each Constituent Member shall be entitled to appoint numbers of delegates according to the size of their respective memberships. Votes are accorded to Constituent Members in the same manner as delegates.

Number of members	Number of votes
Up to 50	1
51 to 100	2
101 to 250	3
251 to 500	4
501 to 1000	5
1001 to 2000	6
2001 to 3000	7

Thereafter one (1) delegate (vote) for each one thousand (1000) members or fraction thereof.

Each Constituent Member may appoint one or more alternate delegates and shall notify the Secretariat of the names and addresses of its delegates and any alternate delegates three (3) months prior to the opening of any meeting of the Assembly or at such other time as the Council meeting may determine.

Proxy votes

A Constituent Member may carry the proxy votes of up to two other Constituent Members, provided that notice of proxy is given in writing to the Secretariat within 4 (four) weeks of the Assembly.

Country reports

Country reports must be no longer than 5 minutes (500 words). They must be strictly focused on the Constituent Member's activity, achievements and challenges since the date of the last Assembly, as well as a description of how they have been supporting the vision and mission of the WFC. Timing will be tightly monitored. Delegates are requested to deliver reports at a normal speaking pace as rapid delivery risks difficulty for those whose first language is not English.

Arrival in Berlin

Delegates, representatives or other participants traveling by air will arrive at Tegel (TXL) or Schönefeld (SXF) airport. Those traveling by train will arrive into Berlin Hauptbahnhof (Central) station. Reservations at the Assembly venue hotel (Maritim Hotel, Stauffenbergstrasse 26, Berlin) should be made well in advance. Specially negotiated rates are available by booking through the Congress website at www.EPIC2019.net.

Visa requirements

EU nationals do not need a visa to enter the Federal Republic of Germany. For non-EU nationals a visa is not required for semi-annual visas of up to 90 days each for nationals of those countries for which the European Community has abolished the visa requirement.

An overview of visa requirements / exemptions for entry into the Federal Republic of Germany can be found [here](#). Delegates, representatives and other participants should check the current visa requirements and ensure that any applications are made well in advance.

Entry badges

All attendees at the WFC Assembly of Members must register and collect their badges from 7:30am on Monday, March 18.

List of delegates

A provisional list of delegates and other participants will be available on the WFC website (paper copies will not be distributed) at the beginning of the WFC Assembly. This list will be issued on the basis of the registrations received by the Secretariat up to 4:00pm Eastern Time Friday, March 15. A revised list will be posted on the WFC website later. In the event of any official change in delegation membership, delegates are kindly requested to notify staff at the WFC desk.

Delegates' consent to be photographed / filmed

Representatives of Constituent Members and other attendees, including alternates and observers, as well as any other participants in session of the WFC Assembly of Members acknowledge that the WFC Secretariat and parties acting for the WFC Secretariat may take photographs during and/or videotape all or part of open session meetings of the WFC Assembly.

By attending the WFC Assembly representatives of Constituent Members, alternates, advisers and observers as well as any other participants are held to have consented to being depicted in such photographs and videos and to agree that the WFC may, at its sole discretion, reproduce and publicly disseminate any of these photographs and/or any such video footage on its website and/or other materials and through other outlets and/or authorize third parties to do the same.

Food and beverage

Representatives of Constituent Members, alternates, advisers and other participants will be entitled to refreshments during the morning and afternoon breaks and during the lunch break.

Inquiries

All inquiries in relation to the WFC Assembly should be submitted to info@wfc.org.



MONDAY, MARCH 18

07:30 - 08:30	Registration
08:30 - 10:30	SESSION A
	Chair: Laurie Tassell
08:30 - 08:40	President's Welcome
08:40 - 08:45	Apologies for absence
	Alternate delegates
	Quorum
	Adoption of Agenda
	Adoption of minutes of the 2017 WFC Assembly of Members (Washington DC)
08:45 - 09:00	Report of the Secretary-General
09:00 - 10:00	Regional reports: Europe
	European Chiropractors Union
	Member reports
10:00 - 10:30	WFC Strategic Plan 2019 - 2022
10:30 - 11:00	Refreshment break
11:00 - 12:30	SESSION B
	Chair: Vivian Kil
11:00 - 11:30	Regional reports: Europe
	Member reports (continued)
11:30 - 12:25	Governance
	Bylaws
	Resolutions
	Policy & Procedures
	Policy proposals
	Council elections
	Executive Committee elections
12:25 - 12:30	Premier Corporate Partner address
12:30 - 14:00	Lunch break
14:00 - 15:30	SESSION C
	Chair: Michele Maiers
14:00 - 15:00	Discussion Forum: Recruitment, Retention & Relevance - Essentials in Association Management
	Facilitator: Ayla Azad

- 15:00 - 15:30 **Regional reports: Africa**
African Chiropractic Federation
Member reports
- 15:30 - 16:00 Refreshment break
- 16:00 - 17:30 SESSION D**
Chair: Kei Takeyachi
- 16:00 - 16:30 **Regional reports: Asia**
Member reports
- 16:30 - 16:50 **Committee report: Research Committee**
- 16:50 - 17:10 **Committee report: Disability and Rehabilitation Committee**
- 17:10 - 17:30 **Committee report: Public Health Committee**

TUESDAY, MARCH 19

- 08:30 - 10:30 SESSION E**
Chair: Kendrah da Silva
- 08:30 - 09:00 **Regional Reports: Eastern Mediterranean**
Eastern Mediterranean and Middle East Chiropractic Federation
Member reports
- 09:00 - 09:15 **Special Report: World Spine Day 2018**
- 09:15 - 09:30 **Special Report: Global Alliance for Musculoskeletal Health**
- 09:30 - 09:45 **Special Report: FICS**
- 09:45 - 10:30 **Discussion Panel: The Role of Associations in Reputation Management**
Facilitator: Gian Joerger
- 10:30 - 11:00 Refreshment break
- 11:00 - 12:30 SESSION F**
Chair: Carlos Ayres
- 11:00 - 11:15 **Special Report: International Board of Chiropractic Examiners**
- 11:15 - 11:45 **The John A. Sweaney Lecture**
Introduced by Holly Tucker
- 11:45 - 12:15 **Regional Reports: Latin America**
Latin American Federation (FLAQ)
Member reports
- 12:15 - 12:30 **Address: Foundation for Chiropractic Progress**

12:30 - 14:00	Lunch break
14:00 - 15:30	SESSION G
	Chair: John Maltby
14:00 - 14:30	Regional Reports: North America
	Member reports
14:30 - 14:45	Regional Reports: Pacific
	Member reports
14:45 - 15:00	Special Report: World Health Organization
15:00 - 15:30	Q&A Session: WFC Executive Committee
	Facilitator: David Peece
15:30 - 16:00	Refreshment break
16:00 - 17:00	SESSION H
	Chair: Corrian Poelsma
16:00 - 16:15	Finance and administration
16:15 - 16:25	Corporate Relations
16:25 - 16:40	Policy Review
16:40 - 17:00	Any other business
	Ratifications of actions of Council
	Date of next Assembly
17:00	Adjournment

